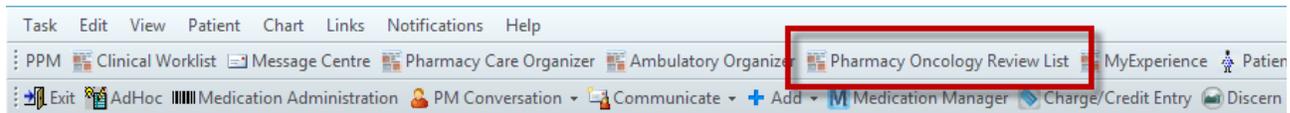


Pharmacy – Oncology Pharmacy Pre-Chemo Check Workflow

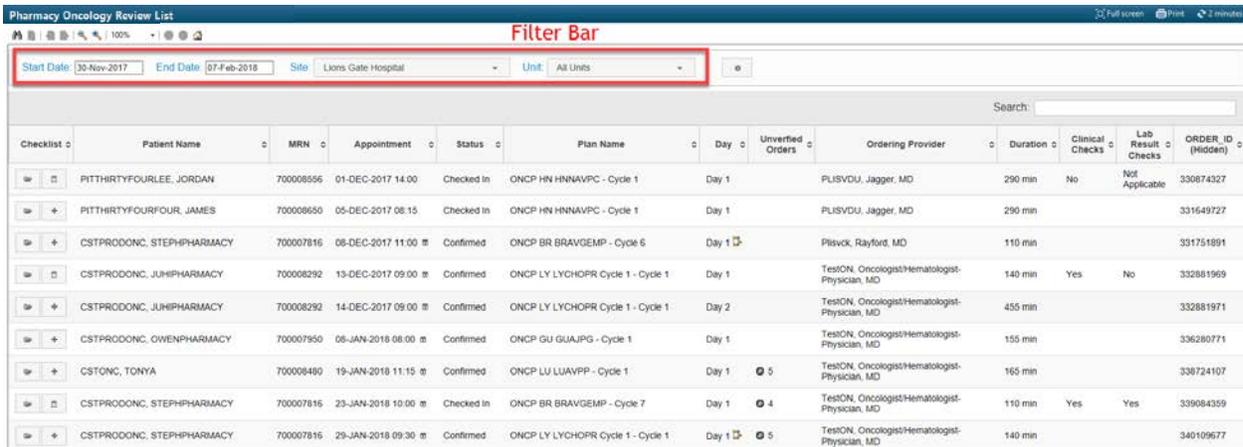
Objective
Workflow of oncology pharmacist to review/use the work list include training on pre-chemo check workflow

Pharmacy Oncology Appointment List is located in your toolbar.



Applying filter

1. Locate the Filter Bar



2. Set the date range to capture all appointments for the upcoming week.

- **Start Date:** Select today's date
- **End Date:** Select 7 days into the future

3. **Site:** Will default to your local site – “Lions Gate Hospital”

4. **Unit:** Select “All Units”

Searching for your patient

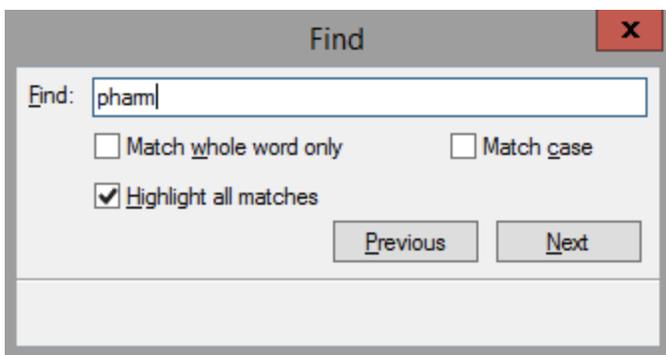
1. Look under Patient Name to manually find your patient.
2. Alternatively, use the Search box to further filter the list. Type *pharm* in the Search box.



Search: X

Notice how your list changes with this search criteria. Now clear the search box by clicking the **X** inside the Search box.

3. Lastly, press *Ctrl + F* on your keyboard to bring up the Find box.



Find X

Find:

Match whole word only Match case

Highlight all matches

Type *pharm* in the Find box and notice every name containing the letters “pharm” will be highlighted. Click **Next** to jump to the next name containing the letters “pharm” or scroll down the page to see all highlighted names.

 **NOTE:** Search strategy #2 truncates your patient list by filtering only names that contain your search criteria whereas search strategy #3 keeps the same patient list but highlights any names that contain your search criteria.

Understanding Pharmacy Oncology Appointment List

Once you have found your patient, investigate each column to find out more about their upcoming appointment(s).

1. Checklist:

- Form Browser Icon  is a shortcut to Form Browser in PowerChart.
- Clipboard Icon  is to view a Pharmacy Chemotherapy Clinical Check.
- Add icon  is to start a new Pharmacy Chemotherapy Clinical Check.
- See below for detailed instructions to complete the checklist.

2. Appointment

- Date of appointment
- If there is a calendar icon  beside the appointment date, it signifies that there are future appointments booked for this patient. Hover over the appointment date to see other appointments.

3. Status

- “Confirmed” indicates an appointment has been booked.
- “Checked In” indicates the patient has arrived for the appointment.

4. Plan Name

- Chemotherapy regimen and Cycle #

5. Day

- Day # of current cycle.
- If there is a prescription vial icon  beside the Day #, it signifies that the patient has an oral outpatient prescription. Hover over the prescription vial icon to see which medication it is.
Note: This is not an inpatient oral pre-medication.

6. Unverified Orders

- Shows the number of unverified orders pending for this patient. Hover over the icon or value to see order details.

7. Duration

- Duration of the booked appointment.

8. Clinical Checks

- Yes denotes that the Pharmacy Chemotherapy Clinical Check has been completed for this patient.
- No denotes that the Pharmacy Chemotherapy Clinical Check has not been completed for this patient.
- N/A shows up for visits that do not need a Pharmacy Chemotherapy Clinical Check.

Using the Checklist

View Form Browser

- For your patient, click on the Form Browser Icon  to direct yourself to the patients Form Brower in PowerChart.

Documenting Pharmacy Chemotherapy Clinical Check

- If you see the  icon beside your patient’s name, it signifies that no Pharmacy Chemotherapy Clinical Check has been conducted yet. Click on the  icon to start one.

 **NOTE:** Refer to Pharmacy Workbook #4 to see how to fill out a Pharmacy Chemotherapy Clinical Check Form.

- If you see the  icon beside your patient’s name, it signifies that at least one pharmacist has completed a Pharmacy Chemotherapy Clinical Check. Click on the  icon to view details. You will notice that “TestON, Pharmacist-PharmNet1, RPh” has already completed the check as Pharmacist 1. Complete the check as Pharmacist 2 by searching your name and filling in the required details. Sign the form by using the green checkmark icon  to complete documentation.

 **NOTE:** Refer to Pharmacy Workbook #4 to see how to fill out a Pharmacy Chemotherapy Clinical Check Form.

Advanced Search Filter

You now know how to do a basic search using your patient’s name. However, you can further filter the appointment list by placing other criteria.

1. Ensure your Search box in the upper right hand corner is empty.
2. Scroll to the bottom of the page and locate the “Search Plan Name” box under the Plan Name column.

Plan Name
ONCP BR BRAVGEMP - Cycle 7
ONCP LY LYCHOPR Cycle 1 - Cycle 1
ONCP GU GUAJPG - Cycle 1
ONCP LY LYCHOPR Cycle 1 - Cycle 1
ONCP BR BRAVGEMP - Cycle 8
<input type="text" value="Search Plan Name"/>

3. Click on the box and type in *br*. Now clear the box and type in *ly*. You will notice that the list is filtered to all patients undergoing breast cancer chemotherapy regimens and lymphoma chemotherapy regimens, respectively.
4. Now clear the box and type in *1*. This will filter all patients undergoing cycle #1 of any chemotherapy regimen.

This search strategy works for every column in the Pharmacy Oncology Appointment List and can be used to add multiple layers of search by using more than one column at the same time.